

# Committee Agenda



**Epping Forest  
District Council**

## **Finance and Performance Management Cabinet Committee Thursday, 10th November, 2016**

You are invited to attend the next meeting of **Finance and Performance Management Cabinet Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Thursday, 10th November, 2016  
at 7.00 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

R. Perrin Tel: (01992) 564532  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

### **Members:**

Councillors G Mohindra (Chairman), S Stavrou, A Lion, C Whitbread and R Bassett

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**PLEASE NOTE THE START TIME OF THIS MEETING**

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### **BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

(Director of Governance) To declare interests in any item on this agenda.

**3. MINUTES (Pages 5 - 28)**

To confirm the minutes of the last meeting of the Committee held on 15 September 2016.

**4. KEY PERFORMANCE INDICATORS - 2016/17 QUARTER 2 PERFORMANCE  
(Pages 29 - 34)**

(Senior Performance Improvement Officer) To consider the attached report (FPM-013-2016/17).

**5. ANNUAL AUDIT LETTER (Pages 35 - 50)**

(Director of Resources) To consider the attached report (FPM-014-2016/17).

**6. QUARTERLY FINANCIAL MONITORING (Pages 51 - 72)**

(Director of Resources) To consider the attached report (FPM-015-2016/17).

**7. INVEST TO SAVE UPDATE (Pages 73 - 76)**

(Director of Resources) To consider the attached report (FPM-016-2016/17).

**8. FEES AND CHARGES 2017/18 (Pages 77 - 102)**

(Director of Resources) To consider the attached report (FPM-017-2016/17).

**9. MID-YEAR REPORT ON TREASURY MANAGEMENT AND PRUDENTIAL INDICATORS 2016/17 (Pages 103 - 122)**

(Director of Resources) To consider the attached report (FPM-018-2016/17).

**10. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, requires that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

**11. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
Nil	Nil	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

**Background Papers:** Article 17 - Access to Information, Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political

advisor.

The Council will make available for public inspection for four years after the date of the meeting one copy of each of the documents on the list of background papers.